

CHICOPEE HOUSING AUTHORITY
Agenda for the
REGULAR MEETING OF THE AUTHORITY
To be Held at
7 Valley View Court

April 9, 2008

1. Roll call, Members of the Authority:

Call to order at: By:

Present:

Absent:

Chester Szetela
Ruth Vanderlick
Brian Hickey
Charles Swider
Bruce Socha

Also in attendance were the following: Secretary James Lynch, Assistant Executive Director, Patricia Murry, Modernization Coordinator Donald Dunn, Maintenance Operations Manager David Dymek and Carmen Estrada, Recording Secretary

2. Tenant Organization Input

3. Reading of the Minutes of the Meeting held on March 26, 2008.

4. Reading of the Correspondence.

5. Payment of the Bills.

A tabulation of those bills to be paid is contained in the Member's folders

6. Committee Reports.

The Director of Finance has provided the following reports:

Budget/performance comparison for all programs through February 29, 2008.

7. OLD BUSINESS

8. NEW BUSINESS

- A. Representatives of New England Communities, Inc. will be in attendance to present a Phase II report on their current study to the Commissioners.
- B. The audit of CHA operations for the fiscal period ending June 30, 2008 has been submitted to, accepted and approved by HUD. This audit resulted in no findings or recommendations. An invoice in the amount of \$3,785.00 has been submitted for the completion of this work in accordance with the terms of their contract.

Motion to pay.

- C. Donald Dunn, Modernization Coordinator for the CHA since January 21, 1990 has submitted a letter advising us of his intent to retire from his position effective August 1, 2008 and establishing June 23, 2008 as his last official work day.

Motion to accept.

- D. An invoice in the amount of \$8,702.68 has been received from Hassett & Donnelly PC for their services to the DHCD Retained Risk Program. This invoice is in accordance with the terms of their contract.

Motion to pay subject to DHCD approval.

- E. Interviews of final candidates for the position of Executive Director have been completed. The Members may wish to determine a course for the filling of the position.

Resolution required for any intended action.

- F. Any other new business to come before the Board.

9. **ADJOURNMENT**

**The next REGULAR MEETING of the CHICOPEE HOUSING AUTHORITY
will be held on April 23, 2008**